

Application form for: Port Security Access 2023



TEMPORARY ☐		FIRST APPLICATION ☐		RENOVATION: ☐		BADGE no. _____	
IF RENOVATION, MUST SUBMIT OLD BADGE				COMPANY DATA ☐		CONTRACTORS ☐	
PERSONAL DATA		Name company:					
Last name:		Chamber of commerce:		Yes ☐ No ☐ if yes, dossier nr. _____			
First name:		Address:					
Job title:		Tel:					
Address:		Fax:					
Phone:		E-mail address:					
Cellular:		IF YOU ARE A CONTRACTOR FOR APA, PLEASE FILL IN THE FOLLOWING					
ID Number:		Contact person Aruba Ports Authority N.V.: _____					
Nationality:		Contact person contractor: _____					
		Working from20.....till.....20.....					
Fill in if you are applying for a vehicle pass				FILL IN IF YOU ARE A TRAINEE FOR ABOVE COMPANY OR CONTRACTOR			
Taxi	☐	School / University:					
Tour bus	☐	Address:					
Personal vehicle	☐	Tel:		Contact person Aruba Ports Authority N.V.: _____			
Industrial	☐	Fax:					
Other	☐	Training period from20.....till.....20.....					
NOTE:				PORT ACCESS FEES			
If applying for a car decal, attach copy of valid driving license, valid insurance and a valid technical inspection documents.				ID BADGE AWG. 40,- ☐ TAXI AWG 75 ☐			
				CAR DECAL AWG. 210,- ☐ Online Banking #. _____			
ACCESS BADGE							
Yellow	☐	Transportation (Taxi/Tours/Transfer etc.) Vendors and Tenants		Certificate of Good Conduct and drug test is required			
Blue	☐	Contractors and general access		Certificate of Good Conduct and drugtest is required			
Red	☐	Restricted Area / Authorised personnel		Certificate of Good Conduct, drugtest and an additional Security Screening is required (VO)			
DISQUALIFICATIONS							
Anyone arrested or suspected of any offense or crime, even though eventually pardoned, granted amnesty, or otherwise released as result of any other similar legal action and/or anyone known, believed, or suspected to be a narcotics addict or trafficker, and/or anyone who has been subject of a criminal investigation with regard to violation of import/export laws, must report this below. Giving false, incorrect or incomplete information (half-truths) in your application constitutes ground for disqualifications. If this is discovered after the Security ID Badge has been issued, the badge will immediately be revoked. Do any of the above situations apply to you? ☐ YES ☐ NO If Yes, Please explain:							
IMPORTANT							
If you are applying for an ID badge, a drugtest is required for all areas, for non-restricted areas a Certificate of good conduct is required and for restricted areas an additional security assessment is required. You may also be tested for drug and alcohol while in possession of a valid Port ID badge. The Aruba Ports Authority NV has the discretionary authority to deny any person or company access to the port premises. Any person who has caused or is involved in an accident on one of the port premises will be submitted to a drug and alcohol test. This person will not be permitted to leave the harbor until the drug and alcohol tests are complete.							
NOTE:							
NOTE: attach copies of certificate of good conduct, drugtest, valid ID and extract of the Chamber of Commerce. If foreigner also copy of valid work permit.							
By signing this document you agree with all the rules and regulations of the Aruba Ports Authority NV							
FOR MORE IMPORTANT INFORMATION PLEASE TURN PAGE							
Applicant's signature		Signature of Manager, Owner or authorized representative of employer					
Date:		Date:					
Bank accounts: CMB-15267105 RBC-3054942 ARUBA BANK-128710							
TO BE FILLED IN BY PORT AUTHORITY OFFICIAL							
Date received:				Certificate of good conduct			
Approved: _____ NOT Approved: _____				Kenmerk nummer: _____			
				Expected date: _____			

To prevent or detect persons attempting unauthorized entry to areas of the port and to permit the Aruba Ports Security to check the identity and bona fides of any person found in the port area, the following is applicable with immediate effect.

1. All persons working in an area of the port and those persons who have regular need to enter the Port area shall display at all times a Security ID badge on their outer garments while in such area.
2. Uniformed police, customs and immigrations personnel working permanently on the port premises are also required to wear a visible Security ID badge on their outer garments while on the premises.
3. Uniformed police and military personnel that must be in the port for investigations or emergency, are requested to identify themselves with an approved valid ID, *identification card* or has notified the security manager of their being on the port premises.
4. The Aruba Ports Authority retains the right at any time to prohibit the badge holder and or vehicle from entering any area of the port. The Aruba Ports Security is entitled to search persons, vehicles, and items coming into or out of the port facility. Government-owned or police vehicles on official business are exempted from searches. Aruba Ports Authority N.V. is not responsible for any personal injuries or any stolen, damages personal material.
5. Security ID badge will not be issued or will be revoked for the following reasons:
 - a. Persons under the age of 18 years.
 - b. Those who cannot show the letter of good conduct (**exclusive for access to harbors of the Aruba Ports Authority N.V.**) issued by the local authority's
 - c. Those that have failed to pass the security assessment and or the drug and alcohol test.
 - d. Those who refuse to do the security assessment or drug and alcohol test.
 - e. Companies that are not registered in the chamber of commerce.
 - f. None-residents who have no valid work permit.
6. No vehicle pass/decal will be issued to:
 - a. Individuals under the age of 18 years.
 - b. Drivers without a valid driver license. (Tour bus and or Vehicle)
 - c. Vehicles not in compliance with valid technical inspection.
 - d. Vehicles without proper and valid insurance.
7. Any persons whose Security ID badge and or car decal is lost, stolen, or misplaced shall promptly report such loss to his supervisor who shall ensure that the Aruba Ports Security Department is advised immediately.
8. The Security ID badge/decal remains the property of Aruba Ports Authority N.V. and must be returned; On request, when the individual's access authorization is terminated due to transfers, renovation, termination of services or suspensions.
9. Trainee or student must bring her of his registration form and letter of work placement
10. Misuse of access badge/decal can result in temporary or permanent access prohibition.
11. The color of the badge/decal represents the area that the holder is allowed to access.
12. Vehicle decals are color coded by year of issuance and correspond with the vehicle's license tag number.
13. Badge/decals are issued for a specific person/company and are not transferable.
14. Private/company owned vehicles must display the appropriate decal or pass on the windshield so the decal/passes can be authenticated by port security personnel. Exempted are the government-owned vehicles.
15. Decals/passes are not to be hidden behind window tinting/sunshields and must be clearly visible.
16. Decals/passes are not to be defaced, altered or reproduced under any circumstance.
17. Any person who has caused or is involved in an accident on one of the harbor premises will be submitted to a drug and alcohol test. This person will not be permitted to leave the harbor until the drug and alcohol is performed.

Please note;

We accept only drug test result from the following laboratories

1. Noord Lab
2. Laboratorio Familiar

It is the responsibility of all persons to subject and adhere to these Rules and Regulations. Ignoring any or all of these guidelines shall end in temporary or permanent removal from port premises. The Aruba Ports Authority N.V. implements these Rules and Regulations and where necessary will enforce and / or adapt them.