

Aruba Ports Authority N.V. (APA) aims to provide a safe, efficient, accessible, and inter-modal transportation system that ensures the mobility of people and goods and contributes to the economic development and cruise tourism of Aruba. APA manages and exploits the ports in Oranjestad & Barcadera and currently employs around 75 people. APA is ISPS compliant and a drug free workplace and is looking for candidates for the management position of:

PROPERTY, FACILITY & ASSET MANAGER

Position:

The Property, Facility & Asset Manager (PFAM) is responsible for amongst others managing the overall maintenance and upkeep of the port's infrastructure and assets to the highest standards. Furthermore, related project supervision, coordination, and successful project execution fall under the scope of the PFAM.

Primary Responsibilities:

- Monitors pertinent advancements in the field of facility management and technological matters related to both internal and external sources, and interprets these developments into impacts for the organization's facility policy;
- In charge of formulating and carrying out APA's facility management policy with reference to upkeep of the ports' infrastructure and assets;
- Oversees quality assurance and provides the CEO with advice on how to optimize departmental operations;
- Efficiently allocate and manage available resources to meet operational requirements and strategic objectives;
- Implement and maintain a comprehensive asset management system, including asset tracking, documentation, and maintenance records;
- Develop and implement disaster preparedness and risk management plans for the port property facilities and assets;
- Ensure compliance with all applicable regulations, permits, licenses, and certifications governing port property facilities and assets;
- Responsible for the development, monitoring and policy updates of policies, procedures and standards for the maintenance, repair and replacement of port property facilities and assets;
- Conduct regular inspections of facilities, equipment, and infrastructure to identify maintenance needs and ensure compliance with safety, security and environmental regulations;
- Oversees the budgeting process for the port facility maintenance, operational costs, and capital improvements;
- Collaborates with relevant departments, contractors, and vendors to develop and implement maintenance and repair projects;
- Participates in multidisciplinary project groups and internal and external consultations; represents the organization in external discussions;
- Motivates, coaches and provides guidance and support to staff involved in facility operations, maintenance, and asset management;

- Ensures a good team spirit, identifies conflicts and ensures their resolution;
- Conducts task setting, performance and appraisal interviews and prepares the necessary documentation for this;
- Performs other (related) activities that may be an extension of the position.

Qualifications and Requirements:

- Minimum a Bachelor's degree in Engineering or other related field;
- Minimum 5 years' experience in a similar position;
- Theoretical and practical knowledge of the field;
- Experience in managing projects;
- High level of integrity and dependability with a strong sense of urgency and results-orientation;
- Skilled in the development of policies, plans and advices;
- Strong management and analytical skills;
- Excellent ability in planning, organizing and time management;
- No objection to work flexible hours when needed;
- Knowledge in relevant (maintenance) software packages, including AutoCad and Geographic Information Systems preferred;
- Strong Affinity with digitalization and technology savvy;
- Excellent Communication and interpersonal skills;
- Fluent in Business English, Dutch, Spanish and Papiamentu (verbal and written).

Prospective candidates should submit their curriculum vitae along with a cover letter before the deadline of December 15, 2023, to the attention of the CEO, Mr. Marc F. E. Figaroa, via email hr@arubaports.com.