



# Application form for: Port Security Access

# 2017

Port Facility Unit

**TEMPORARY**      
 **FIRST APPLICATION**      
 **RENOVATION:**      
 **BADGE no.** \_\_\_\_\_

**IF RENOVATION, MUST SUBMIT OLD BADGE**      **COMPANY DATA**  / **CONTRACTORS**

<b>PERSONAL DATA</b>	Name company:	
Last name:	Chamber of commerce:	Yes <input type="checkbox"/> No <input type="checkbox"/> <i>if yes, dossier nr.</i>
First name:	Address:	
Job title:	Tel:	
Address:	Fax:	
Phone:	E-mail address:	
Cellular:	<b>IF YOU ARE A CONTRACTOR FOR APA, PLEASE FILL IN THE FOLLOWING</b>	

ID Number:	Contact person Aruba Ports Authority N.V.:.....
Nationality:	Contact person contractor.....
Working from .....20.....till.....20.....	

**Fill in if you are applying for a vehicle pass**      **FILL IN IF YOU ARE A TRAINEE FOR ABOVE COMPANY OR CONTRACTOR**

Taxi	<input type="checkbox"/>	School / University:	
Tour bus	<input type="checkbox"/>	Address:	
Personal vehicle	<input type="checkbox"/>	Tel:	Contact person Aruba Ports Authority N.V.:
Industrial/Other	<input type="checkbox"/>	Fax:	
Other	<input type="checkbox"/>	Training period from .....20.....till.....20.....	

<b>NOTE:</b>	<b>PORT ACCESS FEES</b>
<i>If applying for a car decal, attach copy of valid driving license, valid insurance and a valid technical inspection documents.</i>	ID BADGE    AWG. 40,- <input type="checkbox"/> TAXI    AWG 75 <input type="checkbox"/>
	CAR DECAL    AWG. 210,- <input type="checkbox"/> <b>Online Banking #.</b>

**BADGE "YELLOW" GENERAL ACCESS**      **BADGE "RED" ONLY FOR PORT AUTHORITIES**

NON-RESTRICTED AREAS		RESTRICTED AREAS			
<b>Letter of Good Conduct is required</b>		<b>Letter of Good Conduct and an additional Security Screening is required (VO)</b>		A <input type="checkbox"/>	Access Dock "A"
Taxi area	<input type="checkbox"/>			B <input type="checkbox"/>	Access Dock "B"
Tour bus area	<input type="checkbox"/>	Access Dock "B" <input type="checkbox"/>		C <input type="checkbox"/>	Access Dock "C"
Transfer	<input type="checkbox"/>	Access Dock "C" <input type="checkbox"/>		D <input type="checkbox"/>	Main Security Office
Kiosk Area	<input type="checkbox"/>	Access Dock "E" <input type="checkbox"/>		E <input type="checkbox"/>	Access Dock "E"
Terminal -1	<input type="checkbox"/>	Access Dock "F" <input type="checkbox"/>		F <input type="checkbox"/>	Access Dock "F"
Terminal -1 & 2	<input type="checkbox"/>	Access Dock "G" <input type="checkbox"/>		G <input type="checkbox"/>	Access Dock "G"
Access Dock "A"	<input type="checkbox"/>	Access Dock "H" <input type="checkbox"/>		H <input type="checkbox"/>	Access Dock "H"
Pickup / Delivery	<input type="checkbox"/>	Access Dock "I" <input type="checkbox"/>		I <input type="checkbox"/>	Access Dock "I"
				J <input type="checkbox"/>	Vessel Control Tower

**DISQUALIFICATIONS**

Anyone arrested or suspected of any offense or crime, even though eventually pardoned, granted amnesty, or otherwise released as result of any other similar legal action and/or anyone known, believed, or suspected to be a narcotics addict or trafficker, and/or anyone who has been subject of a criminal investigation with regard to violation of import/export laws, **must report this below**. Giving false, incorrect or incomplete information (half-truths) in your application constitutes ground for disqualifications. If this is discovered after the Security ID Badge has been issued, the badge will immediately be revoked.

Do any of the above situations apply to you?     YES     NO

If Yes, Please explain:.....

**IMPORTANT**

If you are applying for an ID badge, a drugtest is required for all areas, for non-restricted areas a letter of good conduct is required and for restricted areas a security assessment is required. You may also be tested for drug and alcohol while in possession of a valid Port ID badge. The Aruba Ports Authority NV has the discretionary authority to deny any person or company access to the port premises. Any person who has caused or is involved in an accident on one of the port premises will be submitted to a drug and alcohol test. This person will not be permitted to leave the harbor until the drug and alcohol tests are complete.

**NOTE:**

NOTE: attach copies of letter of conduct, drugtest, valid ID and extract of the Chamber of Commerce. If foreigner also copy of valid work permit

**By signing this document you agree with all the rules and regulations of the Aruba Ports Authority NV**

**FOR MORE IMPORTANT INFORMATION PLEASE TURN PAGE**

Applicant's signature	Signature of Manager, Owner or authorized representative of employer
_____	_____
Date:	Date:

**Bank accounts:    CMB-15267105    RBC-3054942    ARUBA BANK-128710**

**TO BE FILLED IN BY PORT AUTHORITY OFFICIAL**

Date received:.....	<b>Certificate of good conduct</b>
Approved: _____      NOT Approved: _____	Kenmerk nummer: _____
	Expected date: _____

## **Aruba Ports Authority N.V. – rules and regulations identification badge/car pass**

To prevent or detect persons attempting unauthorized entry to areas of the port and to permit the Aruba Ports Security to check the identity and bona fides of any person found in the port area, the following is applicable with immediate effect.

1. All persons working in an area of the port and those persons who have regular need to enter the Port area shall display at all times a Security ID badge on their outer garments while in such area.
2. Uniformed police, customs, immigrations and military personnel are not required to wear a Security ID badge, provided their identity is verified by an approved valid document (legitimatiebewijs).
3. The Aruba Ports Authority retains the right at any time to prohibit the badge holder and or vehicle from entering any area of the port. The Aruba Ports Security is entitled to search persons, vehicles, and items coming into or out of the port facility. Government-owned or police vehicle on official business are exempted from searches. Aruba Ports Authority N.V. is not responsible for any personal injuries or any stolen, damages personal material.
4. Security ID badge will not be issued or will be revoked for the following reasons:
  - a. Persons under the age of 18 years;
    - a. Those who cannot show the letter of good conduct (**exclusive for access to harbors of the Aruba Ports Authority N.V.**) issued by the local authority's
    - b. Those that have failed to pass the security assessment and or the drug and alcohol test;
    - c. Those who refuse to do the security assessment or drug and alcohol test;
    - d. Companies that are not registered in the chamber of commerce;
    - e. None-residents who have no valid work permit.
5. No vehicle pass/decal will be issued to:
  - a. Individuals under the age of 18 years;
  - a. Drivers without a valid driver license.
  - b. Vehicles not in compliance with valid technical inspection.
  - c. Vehicles without a proper and valid insurance.
6. Any persons whose Security ID badge and or car decal is lost, stolen or misplaced shall promptly report such loss to his supervisor who shall ensure that the Aruba Ports Security Department is advised immediately.
7. The Security ID badge/decal remains the property of Aruba Ports Authority N.V. and must be returned; On request, when the individual's access authorization is terminated due to transfers, renovation, termination of services or suspensions.
8. Trainee or student must bring her of his registration form and letter of work placement
9. Misuse of access badge/decal can result in temporary or permanent access prohibition.
10. The color of the badge/decal represents the area that the holder is allowed to access.
11. Vehicle decals are color coded by year of issuance and correspond with the vehicle's license tag number.
12. Badge/decals are issued for a specific person/company and are not transferable.
13. Private/company owned vehicles must display the appropriate decal or pass on the windshield so the decal/passes can be authenticated by port security personnel. Exempted are the government-owned vehicles.
14. Decals/passes are not to be hidden behind window tinting/sunshields and must be clearly visible.
15. Decals/passes are not to be defaced, altered or reproduced under any circumstance.
16. Any person who has cause or is involved in an accident on one of the harbor premises will be submitted to a drug and alcohol test. This person will not be permitted to leave the harbor until the drug and alcohol is performed.

### **Please note;**

**We accept only drug test result from the following laboratories**

- 1. Noord Lab**
- 2. Laboratorio Familiar**
- 3. MedWork**